CHAPTER 1: SETTING SAIL | TOOLKIT

AI-Augmented Analysis Documentation Record

A quick record for documenting AI-augmented analysis, following the spirit of the ODNI OSINT strategy's call to cite AI-generated content in intelligence products. Fill one out per product. Future you, and your reviewer, will be grateful.

Product / report title

Analyst

Date

Tools used (names and versions)

Purpose (check all that apply)

- ☐ Summarization
- ☐ Entity recognition
- ☐ Translation
- ☐ Anomaly detection
- ☐ Clustering / grouping
- ☐ Drafting
- ☐ Prediction / forecasting
- ☐ Other

Inputs: types of data used (describe, redact specifics)

Outputs: what the AI provided

Analyst oversight: how outputs were verified or modified

Limitations: known weaknesses or disclaimers for the tools used

Classification and handling notes

> **HARD RULE**
> Never put classified or controlled unclassified information (CUI) into public AI systems unless explicitly authorized.

Ethical use and tool approval: approval reference and data handling policy followed